

REGULATION
on the procedure for manuscripts reviewing determined by the Editorial Board of the
academic journal "Education and Self-development"

1. A manuscript should correspond to the subject area of the Journal. Manuscripts are published after peer-reviewing and screening for possible plagiarism. An author should provide a letter of recommendation by a Doctor of Science (according to the subject of the manuscript) of the organization which is the place of the research (external peer review). The reviewing Doctor of Science can not be the author or co-author, but can be the research supervisor.

2. The editors and editorial board consider manuscripts and reserve the right to reduce and alter them (internal review). Editors judge the submission by virtue of experts reviews, judge if a manuscript answers the Journal subject, is relevant and of academic value and original (has no plagiarisms).

3. All manuscripts are reviewed and checked for originality confidentially. The disclosure of confidential data of reviewing is copyright violation. Confidentiality compromise is only possible in case of unreliability or falsification of the materials.

4. A manuscript which can be accepted for publication but requires improvement, is sent to the author(s) with the editor's and reviewer's recommendations for further revision. The author(s) revise the manuscript and send it back with the first version and a cover letter which answers reviewers notes. The revised manuscript is reviewed repeatedly and editors judge about it's publication. The author(s) send the revised manuscript within 2 weeks. Otherwise the date of its publication is changed.

5. The editor makes one of the following decisions: Accept, The Manuscript Requires Improvement, Reject. If a manuscript is rejected, the author(s) are informed of the decision and the rejection is motivated.

6. The editors must provide the reviews at the request of the author(s) or Expert Council of the State Commission for Academic Degrees and Titles.

7. The rejected manuscripts are destroyed. The accepted manuscripts are not returned to the author(s). The manuscripts having negative review are neither published, not returned to the author(s).

8. The Editors ensure confidential handling of manuscripts (including the information about its receiving, content, review process, reviewers' comments and final decision) with no details being disclosed to anyone except the author(s) or peer reviewers. The reviewers are not allowed to copy any parts of manuscripts or send manuscripts to other reviewers without special permissions from the Editors. The reviewers should not use any information about a manuscript on their own account. A manuscript is the author(s) copyright and is highly confidential information.

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"Education and self-development"

V.F. Gabdulkhakov

