U-Multirank

Questionnaire for faculties / departments

Field: [Field]

Overview

Question 1

Please give the **full name and address** of the **unit responsible for organising [field]** [?]		
Name of university:		
Faculty/department:		
Institute or other Sub-unit, if applicable:		
Street:		
Postal code, town/city:		
Website:		
Telephone:		
Comments:		
Comments U-Multirank:		

Please name a contact person who would be available to respond to possible **queries** about this Questionnaire:	
Contact person's first name:	
Contact person's last name:	
Position/Unit:	
Phone:	
E-mail:	

Part 1: Details about the individual study programmes

Please fill in those degree programmes in [field] which should be included into the ranking.

Please include only programmes, which:

- **are already running,**
- are offered as a **main subject/major** in **[field] in your department**

Please do <u>not</u> include:

- Continuous education /CPD programmes
- Distance education programmes
- Special programmes for teacher education
- Programmes in which first year enrollment is not possible any more
- Ph.D./doctorate programmes

Those programmes can be listed below under "other programmes".

Please mark the degrees: BA; BSc, MA, MSc or give a short explanation for other degrees.

a)	
[Programme1]	
[Programme2]	
[Programme3]	
b) Other study programmes :	
Comments:	
Comments U-Multirank:	

Please give basic information about the programmes.			
	Programme offered since (year)	Standard period of study in years	If the study programme is ending: in which year is the last immatriculation possible?
[Programme1]			
[Programme2]			
[Programme3]			
Comments:			
Comments U-Multirank:			

	Full-time presence learning programme	Part-time presence learning programme	Distance education programme	Programme combined with employment [?]
Please describe the programmes according to the following characteristics: (Multiple answers are possible)				
[Programme1]				
[Programme2]				
[Programme3]				
Comments:				
Comments U-Multirank:				

Question 5

	Number of students			
	Total number of students	Students in their 1st year	Female students	International students*[?]
Please give the following information about **students presently enrolled in the programmes** in the academic year 2012/2013 [?]				
[Programme1]				
[Programme2]				
[Programme3]				
Comments:				
Comments U-Multirank:				

* Only international students holding a university *entrance qualification* acquired abroad.

Question 6

	Restricted admission in academic year 2012/13	If admission is restricted:		Amount of tuition fees per year:	
Please indicate the number of **study places** and, if applicable, give details about any **tuition fees**. [?]		Number of study places for 2012/13	N. of applicants 2012/13	National	Foreign/international [?]
[Programme1]					
[Programme2]					
[Programme3]					
Comments:					
Comments U-Multirank:					

Question 7

	Periods of work experience during term		Periods of work experience during vacation		Specific, practice-oriented lectures and tutorials	No elements of work experience
	Duration in weeks	Mandatory?	Duration in weeks	Mandatory?	Existing?	
[Programme1]						
[Programme2]						
[Programme3]						

Please give details of periods of **work experience** [?] integrated in the programmes.

Comments:

Comments U-Multirank:

Question 8

Please indicate if there are joint study programmes [?] with foreign partner institutions

	Joint/double degree programme with (name of HEIs)	
	No joint/double degree programme	Partner(s)
[Programme1]		
[Programme2]		
[Programme3]		

Comments:

Comments U-Multirank:

Question 9

Please describe the international orientation of the programmes with regard to the inclusion of periods abroad (incl. Internships abroad) [?]

	Period abroad
	Study period abroad
[Programme1]	
[Programme2]	

Comments:

Comments U-Multirank:

Question 10

	Number of places:	HEI with exchange contracts
For how many students in [field] in your department are places in foreign partner universities **abrod** available (academic year 2012/2013)? With which universities does your department have contracts about places (e.g. Erasmus programmes). **[?]**		
[Programme1]		
[Programme2]		
[Programme3]		
Comments:		
Comments U-Multirank:		

Question 11

	Number of exchange students from abroad	
Please give the number of **exchange students** from foreign universities in the programmes and the names of up to **three HEIs** from which students most regularly come to your university.	Academic year 2012/13	
[Programme1]		
[Programme2]		
[Programme3]		
Comments:		
Comments U-Multirank:		

Question 12

Please indicate if the study programme is a foreign language. If not please indicate the **share of courses held in a foreign language** by programme in percentage out of total credits for compulsory courses. (academic year 2012/2013).

	Study programme is entirely in a foreign language	Percentage of credits for courses in a foreign language (only mandatory courses)
[Programme1]		
[Programme2]		
[Programme3]		
Comments:		
Comments U-Multirank:		

Question 13

Special features of the study programmes: In 600 characters max. per study programme, give the special characteristics of the study programmes (foci, areas of particularly intensive study, relevance to research, practical relevance, interdisciplinary orientation, etc.)?
[Programme1]	
[Programme2]	
[Programme3]	
Comments U-Multirank: feature_prog_rem_che

Question 14

	No graduates yet	2010/2011 Number of graduates		2011/2012 Number of graduates		2012/2013 Number of graduates	
		Total	Within norm period incl. one year later**[?]**	Total	Within norm duration incl. one year later	Total	Within norm period incl. one year later
[Programme1]							
[Progarmme2]							
[Progarmme3]							
Comments:							
Comments U-Multirank:							

Please indicate for each programme the **number of graduates**, if any, and the number of those graduating within the norm period of completion.

Question 15

Is there any information about labour market entrance of graduates available from national quantitative data/surveys? **[?]**
If yes, please give some details for the most recent data available.

	% of graduates employed with graduate job 18 month after graduation	If other period please indicate x month after graduation	Thereof working in the region
[Programme1]			
[Programme2]			
[Programme3]			
Comments:			
Comments U-Multirank:			

Part 2: Details about the faculty/department

Staff and PhD

Please give the numbers of **academic staff in [field]** (professors and other academic staff; full-time equivalent) employed in your department for the years **2010 to 2012** [?]

Staff (filled posts)	Full-time equivalent academics in [field]		
	2010 December	**2011** December	**2012** December
Professors*			
Other Academic staff**			
Therof only involved in teaching (no research)			
Therof only involved in research (no teaching)			
Comments:			
Comments U-Multirank:			

* according to national higher education legislation
** without Ph.D./doctorate students, if not possible, please comment

Please give the **head count** of staff in **[field]** in the academic year 2012/13. [?]

	Number (head count)	thereof:		
		Female	**With a foreign citizenship**	**With completed doctorate degree**
Professors				
Other academic staff				
Comments:				
Comments U-Multirank:				

Please give the percentage of classes/courses delivered by an external "practitioner" from an outside HEI related to number of courses/classes in total (latest academic year).

	% of courses in total
Courses delivered by Practitioner from outside HEI in %	
Comments:	
Comments U-Multirank:	

Academic year*	2010/11	2011/12	2012/13
Please indicate the number of doctoral degrees completed in **[field]** in the period indicated with the main examiner coming from your department. **[?]**			
Number of completed doctoral degrees — **Total number**			
... by women			
... by international students**			
Comments:			
Comments U-Multirank:			

*If not available for academic years: alternatively for calendar years 2010, 2011 and 2012.

** Definition: student who got the permission for starting a doctoral programme in a foreign country

Question 20

	Number of post-doc positions in academic year 2012/13
Please give the **number** of post-doc Positions in [field] in the academic year 2012/13 **[?]**	
Numbers	
Comments:	
Comments U-Multirank:	

Funding

Question 21

	2010/11	2011/12	2012/13
Please indicate the total income of your department/unit in **[field]** in the period indicated. **[?]**			
Total income			
... thereof from private sources			
... thereof from regional sources			
Comments:			
Comments U-Multirank:			

Please indicate the amount of **external research funds** [?] (research promotion and/or contract research) spent by your department in [field] in the last three years (2010, 2011, 2012).

Please do **NOT** state the total amounts spent on the relevant research projects but **ONLY** the **funds SPENT in the relevant year**.

Example: For a project that started in 2009 and was completed in 2011 only the amounts spent from 2010 to 2011 are to be listed in the following table.

For joint projects with other departments/other institutions please give only the amount spent by your department!

N.B. Funding for basic equipment are to be **excluded** from your calculations.

Please choose the currency in which you'll give the information:

Currency				

Third party funds	**2010**	**2011**	**2012**
From national research council /science foundations			
From national government authorities (national or federal)			
From industry/private business			
From international/foreign institutions			
From other sources (incl. non-profit organisations, incl. foundations)			
Total			
Thereof **third party funding of professorships**			
Thereof from regional/local sources			

Comments:
Comments U-Multirank:

Explanation: Third party funds are only those for which you have to apply regularly, submitting fresh applications as part of an assessment process.

Licensing income**[?]**: Please indicate the number of income raised from licenses in [field].

Licenses	2010	2011	2012
License income (amount)			

Comments:

Comments U-Multirank:

Students

Please give the **total** number of students enrolled in your department in **[field]** in academic year 2012/13*. **[?]**

	Main subject /major in field	Second/minor subject in field
Total number of students in [field] at the department		
Number of female students		

Comments:

Comments U-Multirank:

  * Please indicate if year 2011/12 is not available
  **Students who got their entry qualification for higher education abroad

Please indicate the percentage of students in [field] which made **internships** (minimum 4 weeks) in enterprises **[?]** within the past academic years

	2010/2011	2011/2012	2012/2013
Student internships in total			
Thereof: Student internships in local **[?]** enterprises			

Comments:

Comments U-Multirank:

	Bachelor/ Undergraduate	**Master/ Graduate**
Please state the number of **degree theses** in cooperation with local enterprises [?] for the period 2010/2011 to 2012/2013.		
Degree theses in cooperation with enterprises		
Thereof: Degree theses in cooperation with **local [?]** enterprises		
Comments:		
Comments U-Multirank:		

Description

Question 27 (only for Business)

Does your department have any of the following accreditations? [?]
The programme is accredited by…
AASCB International
EFMD (EQUIS)
AMBA
Comments:
Comments U-Multirank:

Question 28

a) Please describe the specific **profile** of your institution in [field] with regard to **teaching & leaning** (max. 600 characters)
Website:
b) Please describe the specific **profile** of your institution in [field] with regard to **research** (max. 600 characters)
Website:
Comments U-Multirank: