**MINISTRY OF EDUCATION AND SCIENCE OF THE RUSSIAN FEDERATION**

**ORDER**

July 13, 2015 No 714

Moscow

**on Federal State Autonomous Educational Institution**

**of Higher Professional Learning**

**“Kazan (Volga Region) Federal University”**

In accordance with Article 3.7 of the Federal Law #99 of May 5, 2014 “On making changes to the Chapter 4 Part I of the Civil Code of the Russian Federation and on recognizing certain regulations of legislative acts of the Russian Federation ineffective”, Federal Law #273 of December 29, 2012 “On education in the Russian Federation”, Federal Law #174 of November 3, 2006 “On autonomous institutions”; Order #539 on establishing, reorganizing, changing and dissolution of Federal State Institutions through decrees of the Russian Government of July 26, 2010; Article 5.5.2 of the Regulation #466 on the Ministry of Education and Science approved by the Russian Government of June 3, 2013; Regulation #662 on executing powers and authorities of the institutional founder by Federal Authorities approved by the Russian Government; considering the order #1628 of the Ministry of Education and Science of Russia of December 26, 2014 “On liquidation of Zelenodolsk campus of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University”; letters of the Ministry of Education and Science #10-977 and #10-2044 of April 6, 2015 and July 3, 2015 respectively; recommendations of the Supervisory Board of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” (abstract from the minutes #25 of April 28, 2015); rector’s orders #01-06/238 and #01-06/689 of March 27, 2015 and July 3, 2015 respectively; as well as petitions by the Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” #01-15/8 of January 13, 2015,

 **I order**:

1. To rename

Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” into Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University”;

Elabuga Institute (campus) of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” into Elabuga Institue (campus) of Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University”;

Naberezhnye Chelny Institute (campus) of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” into Naberezhnye Chelny Institute (campus) of Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University”;

Campus of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” in the town of Chistopol into Campus of Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University” in Chistopol.

1. To approve the new edition of the attached Charter of Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University” (hereinafter – “Charter”) validated by the Federal Agency on Managing Public Property.
2. The rector of Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University”, Ilshat Gafurov:
* To undergo proper procedures stipulated by the Russian legislation for the charter registration;
* To provide all requested documents for license reissue to Federal Agency for educational supervision;
* After official charter registration to submit documents to Department for managing educational institutions (Kharchenko A.I.) and Department for state policy in higher education (Sobolev A.) and its certified copy.
1. In the order by Ministry of Education and Science #22 of January 22, 2013 “On renaming campuses in Chelny and Elabuga and introducing modifications in the Charter of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University”:
* Article 1 is not to be applied;
* Article 2 and Annexes to the above mentioned order shall be deemed invalid after official charter registration.
1. After official charter registration the following documents shall be deemed invalid:
* “On approval of the Charter of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” #1664 of May 19, 2011;
* “On introducing modifications to the Charter of Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga Region) Federal University” #241 of March 27, 2014.
1. Department for managing educational institutions (Kharchenko A.I.) shall be in charge of supervising the execution of this order.

Deputy Minister [Signature] A.B. Povalko

Appendix

APPROVED

by the Decree of the Minister of Education and

Science of the Russian Federation

of July 13, 2015 No 714

CHARTER

OF FEDERAL STATE AUTONOMOUS EDUCATIONAL INSTITUTION

OF HIGHER LEARNING

"KAZAN (VOLGA REGION) FEDERAL UNIVERSITY"

Kazan

2015

1. General provisions

1.1. Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga Region) Federal University” (hereinafter referred to as the “University”) is a unitary nonprofit organization, established to achieve the educational, scientific, social and cultural functions.

1.2. The Founder of the University is the Russian Federation.

The Ministry of Education and Science of the Russian Federation performs functions and obligations of the University’s Founder (hereinafter referred to as “the Founder”).

In the case of University reorganization all its rights are assigned to the corresponding legal successor.

1.3. The University is established by way of alteration of the type of the state educational institution of higher professional learning "Kazan State University named after V.I. Ulyanov-Lenin" in accordance with the President of the Russian Federation's Executive Order of October 21, 2009, No.1172 and the Resolution of the Government of the Russian Federation of April 2, 2010, No.500-p.

State Educational Institution of Higher Professional Learning "Kazan State University named after V.I. Ulyanov-Lenin" was founded in 1804 on the basis of affirmative ratification of the Charter and signed by Emperor Alexander I, on November 5 (17) 1804, as the Kazan Imperial University. Kazan Imperial University was renamed as Kazan State University named after VI Ulyanov-Lenin by decision of the Central Executive Committee of the USSR from January 26, 1924, and the decision of the Presidium of the All-Russian Central Executive Committee of Soviets of Workers, Peasants and Red Army deputies, June 29, 1925.

In accordance with Presidential Decree of 30 July 1996 № 1112 “Kazan State University named after VI Ulyanov-Lenin” was included in the state code of the most valuable cultural heritage of the people of the Russian Federation.

July 31, 2003 “Kazan State University named after VI Ulyanov-Lenin” was included into the Unified State Register of legal entities as the State Educational Institution of Higher Professional Learning “Kazan State University named after VI Ulyanov-Lenin".

In accordance to the order of the Ministry of Education and Science of the Russian Federation, February 2, 2011 № 156 Federal State Autonomous Institution of Higher Education "Kazan (Volga) Federal University" was reorganized in the form of accession of the State Educational Institution of Higher Professional Education "Tatar State Humanitarian-Pedagogical University", State Educational Institution of Higher Professional Education "Kazan State Financial and Economic Institute", and State Educational Institution of Higher Professional Education "Elabuga State Pedagogical University".

In accordance to the order of the Ministry of Education and Science of the Russian Federation

dated April 27, 2012 No 350 the University was reorganized by the accession of Federal State Non-profit Institution of Higher Professional Education “Kama State Academy of Engineering and Economics” as a structural subdivision.

In accordance to the order of the Ministry of Education and Science of the Russian Federation

dated July 13, 2015 No 714 Federal State Autonomous Educational Institution of Higher Professional Learning “Kazan (Volga region) Federal University” was renamed to Federal State Autonomous Educational Institution of Higher Learning “Kazan (Volga region) Federal University”.

1.4. The full name of the University in the Russian language: федеральное государственное автономное образовательное учреждение высшего образования «Казанский (Приволжский) федеральный университет».

Abbreviations in the Russian language: ФГАОУ ВО «Казанский (Приволжский) федеральный университет», ФГАОУ ВО КФУ, КФУ, Казанский федеральный университет, Казанский университет, Казанский (Приволжский) федеральный университет.

Abbreviations in the Tatar language: Kazan (Idel buye) Federal Universitety, Kazan Universitety, KFU.

Abbreviations in the English language: Kazan University, KFU, Kazan Federal University.

1.5. Location area: Kazan.

1.6. The University activities are governed by the Constitution of the Russian Federation, federal constitutional laws, federal laws, enactments of the President of the Russian Federation, Government of the Russian Federation, the Founder, other normative and regulatory enactments and this Charter.

1.7. The University is a legal entity from the moment of its state registration.

The University on its behalf may acquire and perform the civil rights, civil duties, act as a complainant and defendant in court.

The University is entitled to open accounts with the territorial authority of the Federal Treasury of the Russian Federation, and accounts in credit institutions, account opening and management are performed in accordance with the laws of the Federal Treasury.

The University has a round stamp with its full name and the State Emblem of the Russian Federation and other stamps, letterheads with its name, other details of a legal entity as well as a duly registered trade mark.

1.8. The University provides necessary facilities, including social, cultural, sport and health improving infrastructure for study, professional activity, research, experimental development, R&D projects, creative development and health maintenance of students, research and teaching staff as well as other categories of the University personnel.

1.9. The University is entitled to take part in other legal entities in the manner stipulated by the Russian Federation legislation.

1.10. Establishment and performance of political parties, public political and religious movements, organizations (unions) are prohibited.

Public organizations may operate in the University in the manner stipulated by the Russian Federation legislation.

1.11. The University conducts and supports all the appropriate events on mobilization, civil defense, emergency prevention and recovery in accordance to the Russian Federation legislation.

1.12 The University compiles, retains, keeps record and uses the archive documents drawn up during its operation.

1.13. The University Charter and its amendments are approved by the Founder as agreed by the federal executive agency responsible for federal property management and are subject to state registration in compliance with the Russian Federation legislation.

1.14. The University creates conditions necessary for introducing the Charter to KFU staff, students and parents (official representatives) of minor students. Text of the Charter is posted in information networks, including the official web-site of KFU on the Internet. In the case of Charter violation or failure to its performance students are subject to disciplinary actions according to the Russian Federation legislation.

1.15. The University protects data representing as state secret according to its goals and within the scope of its competencies. Rector of the University is liable for data protection. A special subdivision designed for state secret protection can be organized in the University, its functions are to be defined by rector in compliance with norms approved by the Russian Federation Government taking into account the character of the University activities employing the state secret. The state secret protection is the main activity of the University.

Activities associated with the use of data representing the state secret, production of the information protection means as well as activities and (or) services on state secret protection are performed by the University on the basis of the license received in the manner envisaged by the acting legislation.

**II. Subject, goals and types of the University occupation**

2.1. The subject of the University occupation includes:

1) personnel training on academic programs of higher and secondary education in compliance with the needs of society and state, satisfaction of personality needs in intellectual, cultural and moral development;

2) arrangement of right conditions for researchers and faculty members to prepare dissertation to apply for the academic title of the doctor of sciences in the School of doctoral studies and prepare dissertation to apply for the academic title of the candidate of science;

3) implementation of the basic academic programs, basic vocational training programs, additional vocational programs (advance training programs and professional retraining programs), additional academic programs;

4) pursuit of research, experimental developments, expert and analytical works as well as dissemination of modern research knowledge in the Russian society, including in professional communities;

5) dissemination of knowledge among experts and general public, increase of their cultural and educational level;

6) research, methodological and HR support of scientific and educational development in the Russian Federation, support of the University competitiveness among the leading international educational and research centres;

7) integration of science, education and healthcare in the international research and academic environment;

8) dissemination of international and (or) accumulated in the University research and educational experience by publishing scientific monographs, textbooks, manuals, preprints, periodicals and other types of printing output in Russian and foreign languages;

9) support of innovation practices dissemination;

10) promotion of educational and research programs in international academic and research environment;

11) management of intellectual property rights, including ones obtained in the framework of the research, development and engineering works, including use of such results and revenue generation from disposal of rights;

12) provision of qualified medical support.

 2.2. The main goals of the University include:

1) satisfaction of society and State needs in qualified specialists with higher education;

2) execution of R&D orders for legal entities and individuals based on civil contracts;

3) organization and pursuit of fundamental, applied and exploratory research, application of results in educational process, including development of scientific and pedagogical schools, as well as their transfer to other business entities aimed to practical use;

4) systematic update of the higher education system;

5) establishment of a target medicine as an integrated system of comprehensive treatment designed to solve medical problems of a patient efficiently and in a timely manner;

6) development of the University facilities, including by means of execution of a building contractor functions;

7) information support of the University structural divisions, employees and students; launch, development and application of information systems, databases and programs;

8) arrangement of right conditions for students and employees to facilitate their intellectual

and creative potential, sport activities, recreation, including in sport and health improving

student camps, summer camps and guest houses belonging to the University;

9) writing, publishing and printing of textbooks, manuals and monographs.

2.3. The principal University activities, including ones carried out under the state order for the provision of public education services (works) set by the Ministry of Education and Science of the Russian Federation (hereinafter referred to as “the State assignment”) include:

1) educational activities performed within academic programs of higher education, secondary vocational education, general secondary academic programs, general vocational academic programs, continuing professional development programs and additional general academic programs;

2) pursuit of research activities;

3) organization of socially significant events in the sphere of education, science and medicine.

2.4. The University is entitled to carry out income-generating activities envisaged by this Charter, only insofar as it serves the purposes for which it was created and if it corresponds such purposes in accordance with the Russian Federation legislation on the basis of public contracts, and contracts concluded with legal entities and individuals on a refundable basis, including:

1) provision of fee-paid education and healthcare services in accordance with the Russian Federation legislation;

2) performance of research projects in excess of the Founder’s state task;

3) performance of educational, research and methodical activities on major and specialty University programs;

4) research and experimental development, technological development, as well as pilot production taking into account profile of staff training;

5) activities on fire preventing and extinguishing;

6) sports and health improving activities;

7) organization of youth tourist camps and mountain camps, selling vouchers, as well as organization of student construction groups activities;

8) communication services, including ones on information and telecommunication systems, telematic services, data transfer services, local telephone services, services to provide the Internet access, services for web-sites designing, developing and support, development of materials for online broadcasting and video-conferencing, for multimedia information support projects;

9) creation and maintenance of information databases, data processing, compilation of analytical

reviews;

10) broadcasting, reception of television and sound programs;

11) execution of design, installation, commissioning, maintenance and current (complete) repair, design of engineering networks, communications systems, alarms and surveillance systems;

12) acquisition, production and sale of public catering and medical nutrition products, manufactured or purchased at the expense of income-generating activities, including activities of canteens, restaurants and cafes;

13) organization of fairs, auctions, exhibitions, trade fairs, symposia, conferences, lectures, charitable and other similar activities, including ones with participation of international legal entities and individuals;

14) performance of expert and assessment activities, including doctors and nursing staff qualification assessment, examination of textbooks, teaching aids and other educational literature, expert assessment of research and educational projects and programs;

15) provision of library and archive services to non- University users;

16) organization of traineeship and practical training in the Russian Federation and

abroad, assignment to training outside the Russian Federation;

17) analytical work, patent research, development and implementation of intellectual activity results, as well as licensing and alienation of rights to them;

18) innovative activities, replication and implementation, including research and technical development, inventions and innovations;

19) provision of accommodation services (hotel services), use of utilities and facilities in dormitories, including of hotel type to University employees and students;

20) special assessment of working conditions;

21) labor security services:

execution of functions of labor protection service or labor protection specialist, staff number is maximum 50 persons;

instruction employers and workers on labor protection.

22) provision of employment services;

23) testing, metrology, standardization, certification of products and services, environmental certification and other activities, including ones related to conservation, as well as development of environmental draft documentation, pursuit of laboratory tests in accordance with the accreditation certificate for waste management;

24) design, testing, maintenance and repair of devices, equipment and other facilities;

25) performance of functions of the building contractor on construction activiities;

26) design, construction and repair activities, production of metal constructions and other materials;

27) performance of activities related to use of information classified as state secret;

28) provision of protection services of a state secret;

29) implementation of developments in energy saving and energy-saving technology, energy audits, design and research work;

30) transfer, provision and distribution of electricity, including activities for technological connection to electric networks, providing health electric grids;

31) development, supply, launch and support of hardware and software, machine time supply and other information services;

32) movable and immovable property management, leasing movable and immovable property;

33) implementation of international cooperation within the scope of the University profile, organization and carrying out of events;

34) external economic activities of the University;

35) certification of scientific and technical products, industrial output, technologies and services using computing techniques and IT;

36) generation and management of intellectual property rights;

37) acquisition of shares, bonds and other securities in the cases not prohibited by the Russian Federation legislation;

38) deposit or transfer of funds (unless otherwise provided by the terms of the of funds deposit), and other assets, except for most valuable movable property, assigned by the owner to the University or acquired by the University at the expense of funds allocated by the owner for acquisition of such property, as well as immovable property including the right to use the intellectual activities results (programs for computers, databases, inventions, utility models, industrial designs, selection achievements, integrated circuit layouts, production secrets (know-how), exclusive rights owned by the University (including joint ones) to the authorized capital of business companies or share capital of commercial partnerships as their founder (participant) in cases and manner stipulated by federal law;

39) design, development, production, application, marketing and maintenance of science-driven products;

40) organization, planning and carrying out of explosive and flammable works, exploitation of

explosive production facilities;

41) operations with radioactive isotopes;

42) operations using radioactive materials and radiation generating sources;

43) operations on physical protection of nuclear and radiation hazardous sites;

44) rendering of transport services, passengers transfer, freight transport and car rental;

45) organization and operation of parking lots, car service stations, petrol stations and car rental;

46) maintenance and repair of motor vehicles, car washing;

47) acquisition, production and sale of car parts, vulcanization of tires;

48) arrangement and staging of theater and opera performances, concerts and other

stage performances, film screening on the University and leased performance venues;

49) organization and carrying out of workshops with prominent actors and artists;

50) performances in concert and theater halls as well as other recreation and entertainment events;

51) museum activities, including activities exhibitions and preservation of historical sites and facilities;

52) city tour, translation and tourism activities;

53) advertising and publishing activities (marketing educational, methodical and scientific literature and blanks published at the expense of income-generating activities);

54) artistic, decorative and design activities;

55) development of models, design projects of trademarks and service marks;

56) sale of goods produced and purchased at the expense of income-generating activities to ensure educational process, medical and research activities;

57) output and marketing of audio-visual products, academic programs, information and other materials manufactured at the expense of funds received from income-generating activities;

58) production and development, installation, maintenance, repair, rental, duplication, public demonstration and implementation of film production, audio and video production, audiovisual, visual products, including advertising and presentation videos;

59) rendering of copying services, duplication of academic, methodic, research, information, analytical and other materials;

60) merchandising of goods and equipment;

61) retailing of books, magazines, newspapers, paper and stationery;

62) wholesale, retail and commission trade in non-specialized stores;

63) advertising, editorial, publishing, printing and information activities;

64) advisory (consulting), information, marketing and design services in the designated area of activity;

65) legal services, including examination and consultation;

66) intermediary services;

67) services on audit ;

68) marketing and management research;

69) reference and bibliographic, methodic (methodological) and other information services;

70) engineering services;

71) storage and public warehousing services;

72) security services;

73) workflow services, including HR ones;

74) rendering of services and marketing of products by structural subdivisions, entitled with the appropriate rights, income and expense estimates at the expense of income-generating activities;

75) rendering of services, operations and products manufactured by the University students;

76) production and marketing of industrial, technical, educational and household products;

77) production, processing and marketing of agricultural products, floriculture, horticulture, forestry;

78) production of potable groundwater for drinking and technological supply of the University, population and customers, as well as disposal of wastewater, waste treatment facilities utilization;

79) testing of biological objects, clinical trials (research) of medicines (medical preparations), genetically engineered medicines, immunobiological medicines, vaccines, cell preparations, medical products, disinfectants and medical equipment;

80) services in architecture, engineering research, development of design and estimate documentation;

81) implementation of investment and urban development activities;

82) construction, installation, restoration, testing and commissioning operations on residential, industrial, social, agricultural sites, including design, construction, reconstruction, overhaul repair and maintenance of buildings and structures, arrangement of building sites, earthworks, construction of facilities using composite structures, device for covering buildings and structures, installation of scaffolding, production of foundations, including piling, production of concrete and reinforced concrete, installation of metal constructions, stone operations, fit-out works, electrical operations, installation of engineering equipment in buildings, operations on insulation, plumbing, plastering, carpentry and joinery, painting and glass works, flooring and wall covering;

83) designing and performance of civil engineering works, including laying of local pipes, communication lines, power lines, structured cabling systems of facilities;

84) development, use and processing of natural resources, including mineral resources, forest

fund of flora and fauna, forest and (or) hunting management, pilot production of deposits, wood harvest for its processing and marketing;

85) scrappage and handover of ferrous and non-ferrous wastes, precious metals and other secondary raw materials;

86) processing of metals and their coating, treatment of hardware using major engineering processes;

87) industrial safety examination of dangerous industrial facilities, including chemical, mining, metallurgy, oil and gas industry, main pipeline transport, sites of boiler inspection, sites of petrochemical and refining industries;

88) engineering, installation and operation of autonomous heating systems for shared use using various types of boilers, roof mini-boilers, as well as individual (apartment) systems, including gas pipelines, cabinet items, gas control points, gas equipment for boilers, organizations for household services, agricultural organizations, public buildings and residential facilities;

89) production and supply with steam and hot water (thermal energy), including transmission and distribution of steam and hot water (heat energy), operations on connecting to the system of

utility infrastructure (heating networks);

90) engineering, installation and operation of ventilation and air conditioning systems,

air equipment and compressed air systems, networks and systems of special gases, including

technological ones;

91) engineering, installation and operation of water treatment systems, hot and cold water supply and drainage, including for chemical wastes;

92) washing, dry cleaning and dyeing of textile and fur products;

93) operations with archival documents;

94) use of the official name, trade mark, reproductions of documents and cultural values symbols that are stored in the University in advertising and other commercial purposes, ​​as well as granting such rights to other legal entities and individuals in accordance to the Russian Federation legislation;

95) production and marketing of artistic, souvenir and other replicated products and consumer goods, including with use of image of museum objects, collections, buildings of the University and facilities located on its territory;

96) setup and operation of industrial sites for equipment repair, including rendering of services for various types of tests, modernization, installation, repair and maintenance of various types of equipment, technics and products;

97) engineering and manufacture of medical equipment, including surgical equipment and orthopedic appliances;

98) engineering and manufacture of medical diagnostic and therapeutic equipment, medical instruments and their parts, manufacturing equipment based on X-ray, alpha-, beta- and gamma-radiation;

99) installation, repair and maintenance of medical equipment and devices;

100) disinfection, pest and rodent control on industrial and residential premises, health care facilities, as well as equipment and vehicles;

101) medical services, including ones relating to general and special medical institutions (including for in-station stay), medical practice, dental practice, other activities for health care, nurse activities, auxiliary activities of dental personnel, activities of medical laboratories (including medical examinations and check-ups), establishment and operations of biobank for preparation and storage of biological samples of cells and tissues;

102) medical activities, including primary outpatient medical and premedical care; primary outpatient medical health assistance; primary outpatient specialized health assistance; specialized inpatient medical care (including in-station care); high tech in-station medical care (including in-station care); health resort medical care, check-ups, medical examinations; palliative care;

103) therapy in obstetrics and gynecology, midwifery, allergology and immunology, anesthesiology and resuscitation, regenerative medicine, gastroenterology, hematology, dermatology, diabetology, dietetics, cardiology, clinical laboratory diagnostics, laboratory science, laboratory diagnostics, physical therapy and sports medicine, general medicine, manual therapy, medical biochemistry, medical genetics, medical massage, medical optics, medical statistics, neurology, nephrology, surgery, orthodontics, otorhinolaryngology, ophthalmology, cellular technologies application, conventional medicine, pathology, psychiatry, narcology, psychotherapy, pulmonology, rheumatology, radiology, acupuncture, nursing, dentistry, preventive dentistry, prosthetic dentistry, dental therapy, surgical dentistry, audiology - otolaryngology, therapy, traumatology and orthopedics, ultrasound, urology, physiotherapy, functional diagnostics, surgery, maxillofacial surgery, temporary disability examination, examination on professional suitability, endocrinology, endoscopy;

104) preventative activities, hygiene education and healthy lifestyle promotion;

105) medical examination of certain groups of population;

106) clinical and expert evaluation of medical and diagnostic measures quality and effectiveness, including temporary disability examination and assignment of citizens to medical and social examination;

107) acquisition, production and marketing of medical nutrition;

108) resort services;

109) organization of children camps, recreation centres, summer camps at educational and health improving facilities handed over to the University to provide health improving services and marketing of vouchers;

110) development of normative, planning and operational documents for geology, mining, civil engineering, metallurgy, ecology, environmental control, labor safety, information protection, chemistry and chemical technologies, radio communications and automation control systems;

111) performance of works related to use of restricted information and data constituting a state secret, holding events and (or) providing services for restricted information protection, including

in encryption (cryptography) information;

112) performance of engineering and maintenance works to protect information, including encryption tools not associated with the processing of information, constituting a state secret:

- control of restricted information security;

- certification of equipment and systems to meet the requirements of data protection;

- operations on use of technical means for detection of electronic devices applied for surreptitious obtaining of information;

113) environmental certification, environmental monitoring, environmental maintenance of economic activity and other activities, including those related to conservational services (works), as well as quality control, diagnostics, inspection of products, materials, raw materials and food;

114) testing, analysis, expertise within major branches of science realised in the form of services rendering;

115) performance of services on construction designing, engineering surveys for construction;

116) execution of construction, commissioning and renovation works, production of units, hardware and other building materials;

117) exploration, geological engineering, designing, hydrological, geological and geophysical studies;

118) geographic and geodetic mapping and land surveying activities, as well as developmental, topographic, geodetic, engineering, geophysical, engineering, hydrometeorological, engineering and environmental studies;

119) archaeological activities;

120) expert services and information and IT protection services;

121) development of normative and planning documentation for chemistry and chemical

technologies, radio communications, automation control systems; rendering of translation

services;

122) space monitoring, satellite imagery, provision of geo-portal;

123) educational, sports, media, cultural and recreational activities;

124) maintenance and operation of property complex, including movable and immovable property assigned to the University in the order set for the operational management;

125) administrative and economic activities;

126) installation, repair and maintenance of lifting and transport equipment;

127) advertising services for outdoor video, audio, photo, and text advertisement posted on banners, posters and video monitors;

128) providing facilities for care and reproduction of laboratory animals, setup of "vivarium";

129) pharmaceutical activities envisaged in the license;

130) production and control of medicines, pharmaceutical products, preparations (materials) and medicines, as well as other pharmaceutical medical products (including products for medical products purposes, cosmetic and toilet articles);

131) control after distribution of drugs, psychotropic substances and their precursors, cultivation of narcotic plants subject to monitoring in the Russian Federation;

132) control after distribution of drugs for medical purposes subject to record keeping according to the Russian Federation legislation;

133) control after use of human and animal infectious agents (including 3-4 microorganisms), as well as genetically modified organisms, including in closed systems.

2.5. The University provides students and staff with health care in medical subdivision of the University, including medical and preventive treatment envisaged by the Russian Federation legislation.

2.6. Key goals, objectives and set of measures to improve the University activities are determined by the Development program of the University adopted by the Conference of

employees and students and approved by the Government of the Russian Federation.

2.7. The right for pursuit of the University activities that requires a special permission (a license) arises from the moment of receipt of such permission (a license) or from a specified period and stops upon the termination of the permission (license).

**3. University Structure**

3.1. The University independently establishes its structure, unless otherwise provided by federal laws.

3.2. The University independently establishes staff schedule based on the volume and types of implemented academic programs, services rendered and activities performed. It determines the number of employees in the structural units and organizes the employment of workers, execution and termination of their employment contracts, distribution duties.

3.3. The university structure may include various structural units ensuring the implementation of educational, scientific, medical or other University activities (branches, representative offices, departments, faculties, institutes, scientific research institutions, governing and managing bodies, centers, training offices, research, innovation and technology units, methodological department, scientific centers of excellence, equipment, laboratories, educational and production workshops, clinics, health sanitary part, educational and scientific base, practices, training and demonstration centers, theaters, libraries, printing houses, museums, sports clubs, sports camps, fitness center, dormitories, nursing, psychological and socio-educational services providing social adaptation and rehabilitation if necessary, botanical garden and other structural units stipulated by local regulations).

The University also includes industrial and social infrastructure objects.

3.4. The structural unit of the University is not a legal entity. The legal status, functions and powers of the structural units of the University are determined by the provisions and orders established by the present Charter.

3.5. Branches and representative offices of the University are not legal entities and act on the basis of the Charter and regulations approved in the order, established by the present Charter. Branches shall be established and liquidated in accordance with the procedure established by civil legislation by the University Founder, taking into account the specifics of the Federal Law "On Education in the Russian Federation".

The representative offices are established and terminated by the University. Educational activities are not allowed in the representative offices.

3.6. The University has the following campuses:

1) “Campus (Institute) of Federal State Autonomous Institution of Higher Education “Kazan (Volga Region) Federal University” in Naberezhnye Chelny”.

Short title: KFU Campus in Naberezhnye Chelny.

Address: 423812, Russia, Naberezhnye Chelny, Syumbike st., 1

2) “Campus (Institute) of Federal State Autonomous Institution of Higher Education “Kazan (Volga Region) Federal University” in Elabuga”

Short title: KFU Campus in Elabuga.

Address: 423600, Russia, Elabuga, Kazanskaya st., 89

 3) Campus of Federal State Autonomous Institution of Higher Education “Kazan (Volga Region) Federal University” in Chistopol

Short title: KFU Campus in Chistopol.

Address: 422980 Russia, Chistopol, Studencheskaya st., 15

 3.7 The University has a representative office of Federal State Autonomous Institution of Higher Education “Kazan (Volga Region) Federal University” in the Republic of Abkhazia.

Short title: KFU Representative office in the Republic of Abkhazia

Address: 384904 Republic of Abkhazia, Sukhum, Kelasur st., ASU

 3.8 The University has the following separate structural divisions:

 1) Institute of Physics at KFU;

 2) Institute of Mathematics and Mechanics at KFU;

 3) Institute of Management, Economics and Finance at KFU;

 4) Institute of Environmental Sciences at KFU;

 5) Institute of Philology and Intercultural Communications named after Leo Tolstoy at KFU;

 6) Institute of Computational Mathematics and Information Technologies at KFU;

 7) Institute of Geology and Petroleum Technologies at KFU;

 8) Higher Institute for Information Technology and Information Systems at KFU;

 9) Institute of Continuous Education at KFU;

 10) Institute of Fundamental Medicine and Biology at KFU;

 11) Institute of Psychology and Education at KFU;

 12) Engineering Institute at KFU;

 13) Institute of International Relations, History and Oriental Studies at KFU;

 14) Alexander Butlerov Institute of Chemistry at KFU;

 15) Institute of Mass Communications, Social and Philosophical Studies at KFU;

 16) Higher School of Public Administration at KFU;

 17) Higher School of Television at KFU;

 18) Students’ Campus at KFU;

 19) Sanatorium at KFU;

 20) Foodservice Center at KFU;

 21) Publishing House at KFU;

 22) Centre of Expert Legal Services and Mediation at KFU;

 23) Centre of Evaluation and Strategic Vision at KFU;

 24) Centre for Engineering Research and Development at KFU;

 25) Directorate of Sports Complexes “Universiade” at KFU;

 26) Transportation Centre at KFU;

 27) Higher School of Business at KFU;

 28) Boarding School “IT-lyceum” at KFU;

 29) Lyceum named after Lobachevsky at KFU;

 30) Health care facility at KFU.

**IV. Management of University activities**

4.1. The university is autonomous, which means it is independent in implementation of educational, scientific, technological, innovation, administrative, financial and economic activities, as well as investments, development and adoption of local regulations in accordance with normative legal acts of the Russian Federation, this Charter. The University shall be responsible for its activities to each student, society and the state.

4.2. Management of the University is carried out in accordance with the law The Russian Federation and the Charter based on a combination of monocratic rule and collegiality.

4.3. The governing bodies of the University are: University supervisory board, Conference of employees and students, University Academic Council, Rector, University Board of Trustees, Research and Clinical Board of the University, International Academic Council, University Directorate for KFU’s Programme for Enhancing Its Competitive Ranking. The University establishes academic councils of faculties / institutes /departments.

4.4. The responsibilities of the Founder are established by this Charter, civil laws and other legal acts.

4.5. The University establishes a supervisory board consisting of no fewer than five and no more than eleven members.

The Supervisory Board includes representatives of the University Founder, representatives of the executive authorities and local government, and members of the public, including persons with merits and achievements in the field of education, science and health. University Supervisory Board may include representatives of other government bodies, local government, employees of the University.

The number of representatives of executive authorities and local government shall not exceed one third of the Supervisory Board. At least one half of the members of executive agencies and local government are representatives of the Founder.

The number of University employees in the Supervisory Board cannot exceed one third of the total number of members of the Supervisory Board of the University.

The term of office of the University Supervisory Board is 5 years. Rector and vice rectors cannot be members of the University Supervisory Board.

The same person may be a member of the University Supervisory Board for the unlimited number of times.

4.6. The decision on the appointment of the Supervisory board members or their early termination is to be made by the Founder.

The decision on the appointment of the University employees on the Supervisory Board or their early termination is made by the Academic Council by a majority vote of its members.

4.7. A Member of the Supervisory Board may be removed from the office:

1) at the request of a member of the Supervisory Board;

2) if a member of the Supervisory Board cannon fulfil their responsibilities for health reasons or due to their absence from the University for 4 months;

3) if a member of the Supervisory Board is under criminal prosecution.

A member of the Supervisory Board, who is a representative of executive authorities or local government and who has labor relations with the University, may be removed from the office:

1) in case of early termination of employment contract;

2) may be terminated early on the proposal of the executive authority or local government.

Vacant seat in the Supervisory Board due to the death or early termination of powers of its member is taken for the remaining term by the Supervisory Board.

4.8. Chairman of the Supervisory Board shall be elected for the term of Supervisory Board by a majority vote from the total number of votes of the Supervisory Board members.

The representative of the University employees may not be elected as a chairman of Supervisory Board.

4.9. The University Supervisory Board considers:

1) proposals by the Founder or University rector on amending the University Charter;

2) proposals by the Founder or rector on establishing and terminating University campuses and its offices;

3) proposals by the Founders or rector on reorganization or liquidation of the University;

4) proposals by the Founder or rector on seizure of property, assigned to the University for the operational management;

5) proposals by the rector on participation of the University in other legal entities, including the inflow of cash and other property in the authorized (share) capital of other legal entities or transfer of such property to other legal entities, as a founder or f participant;

6) a draft plan for financial and economic activities of the University;

7) draft reports on the University activities and the use of its property, on the progress of planned financial and economic activities, the annual financial statements of the University;

8) proposals of the University rector on the property transactions, which according to the legislation of the Russian Federation cannot be made by the University on its own;

9) proposals by the University rector on large transactions;

10) proposals by the University rector on interest transactions;

11) proposals by the University Rector about the choice of credit institutions, where the university can open a bank account;

12) issues of the annual audit of the annual financial statements and the approval of the auditor;

13) draft regulations governing the rules for procurement of goods, works and services.

4.10. In matters specified in subparagraphs 1) - 4) and 8) of paragraph 4.9 of the present Charter, the Supervisory Board makes recommendations to the University. The Founder makes the final decisions after considering the recommendations of the University Supervisory Board.

On matters specified in subparagraph 6) of paragraph 4.9 of this Charter, the University Supervisory Board shall provide a resolution, with a copy to the Founder.

On matters specified in subparagraphs 5) and 11) of paragraph 4.9 of this Charter, the University Supervisory Board shall provide a resolution. The Rector makes a final decision upon considering the advisory opinion of the University Supervisory Board.

Documents submitted in accordance with paragraphs 7) and 13) of paragraph 4.9 of the present Charter, shall be approved by the Supervisory Board with a copy to the Founder.

On matters specified by subparagraphs 9), 10) and 12) of paragraph 4.9 of this Charter, Supervisory Board makes final decisions.

Recommendations and resolutions on matters specified in subparagraphs 1) - 8) and 11) paragraph 4.9. of this statute, are a majority of the total votes of members Supervisory Board of the University.

Decisions on matters specified in sub-paragraphs 9) and 12) Clause 4.9. of this Charter, are adopted by the Supervisory Board of the University by a two-thirds majority of the total number of the Supervisory Board members.

Decisions on matters specified in sub-paragraph 10) of paragraph 4.9 of the Charter are made by those members of the Supervisory Board who have no direct interest in the proposal. If the number of interested members is more than a half, the decision is to be made by the Founder.

Matters under the competence of the University Supervisory Board in accordance with the paragraph 4.9 of this Charter, cannot be transferred for consideration to other University authorities.

4.11. At the request of the Supervisory Board or any of its members other University bodies and units are obliged to provide information on issues related to the competence Supervisory Board.

4.12. Meetings of the Supervisory Board shall be held as necessary, but at least once a quarter.

The meeting of the Supervisory Board shall be called by its chairman on his own initiative or at the request of the founder, Supervisory Board members or the Rector University.

4.13. Chairman of the Supervisory Board organizes activities of the Supervisory Board, convenes and chairs its meetings, arranges the minutes.

In the absence of the Chairman, his functions are performed by the eldest member of the Supervisory Board, excluding the representatives of University employees.

Notice of the time and place of the meeting and its agenda shall be sent by the chairman of the Supervisory Board to its members no later than 5 days prior to the date of the Supervisory Board meeting.

The University rector participates in the meeting of the Supervisory Board with the right of a consultative vote. Other invited persons by the Chairman of the Supervisory Board may participate in a meeting, if more than one third of the members do not object to such participation.

The meeting of the supervisory board has a quorum if all Supervisory Board members are informed about the time and place of the meeting and more than half of the members are present at the session of the Supervisory Board.

The transfer of the voting right from one member of the Supervisory Board to another person is not allowed.

Each member of the supervisory board has a right of one vote. In case of equality of votes, the vote of the Supervisory Board chairman shall be determining. A submitted written opinion of a Supervisory Board member shall be considered valid when determining a quorum and the voting results.

At the suggestion of the Chairman the Supervisory Board decisions may be taken by the absent vote, provided there are no written objections from at least one third of Supervisory Board members.

The proposal of the Supervisory Board member, submitted in writing, cannot be taken into account, and a member cannot submit his absent vote when deciding on the Rector’s proposals of major transactions.

Proposals by the University rector on major transactions shall be considered by the Supervisory Board in advance, that is, before the transaction, within 10 calendar days upon the receipt of such proposal by the Supervisory Board chairman.

4.14. The Conference of employees and students of the University is a collegiate governing body of the University.

4.15. The competences of the Conference include:

1) election of the Academic Council of the University;

2) adoption of the University Development Program;

3) discussion of the project and decision on execution and modifications of the collective agreement, as well as approval of the report on its implementation.

4.16. The procedure for election of delegates to the Conference of employees and students of the University, the rules of representation for all categories of employees and students, as well as the terms and procedure for convening the Conference are determined by the Academic Council, taking into account the proposals of all categories of employees and students. At the same time number of the Academic Council members shall not exceed 50 per cent of the total number of delegates of employees and students of the University.

Meetings of the Conference of employees and students of the University are headed by the chairman, who is elected by a simple voting majority of the Conference. Decisions by the Conference of employees and students of the University shall be adopted if they are voted for by more than 50 percent of the delegates, present at the Conference of employees and students of the University, with a voter turnout of at least two-thirds of the delegates. The form of voting (open or secret) is determined by the Conference of employees and students of the University, unless otherwise provided by legislation of the Russian Federation and the present Charter.

The Conference of the employees and students of the University shall be convened as necessary but not less than once in 5 years.

4.17. Academic Council of the University is a collegial body performing overall management of the University.

The number of members of the Academic Council is determined by the Conference of employees and students. The Academic Council of the University consists of: University Rector, vice rectors; deans and directors of institutes by the decision of the Academic Council.

Other members of the Academic Council are elected by the Conference of employees and students by secret ballot. The number of elected members of the Academic Council is established by the Conference of employees and students of the University.

4.18. List of elective candidates of the Academic Council for consideration of the Conference of employees and students of the University is formed by the Academic Council, considering the proposals of general meetings (conferences) of structural divisions, as well as general meetings of the University students. The proportion of representation in the Academic Council is determined by the Academic Council.

Representatives of departments and students are considered elected or dismissed if they are voted for by more than 50 percent of the delegates present at the Conference of employees and students of the University, with a voter turnout of at least two-thirds of the delegates.

4.19. The term of the Academic Council is 5 years. Early member election can be held at the written request of at least half of the Academic Council members, as well as by the decision of the Conference of employees and students of the University or at the request of the rector.

In case member of the Academic Council is dismissed (or excluded) from the University he is automatically eliminated from the council membership. The election of a new member of the Academic Council is carried out in the prescribed manner and declared order by the rector.

Member of the Academic Council of the University elected into Council by his job position is automatically eliminated from the Council membership. Membership in the Academic Council of newly arrived (transferred) persons to the post is implemented in accordance with the established procedure and is declared by the rector’s order.

The Academic Council of the University organizes its activity plan based on proposals of managing and structural divisions of the University. Meetings of the Academic Council are held not less than once in 3 months, with the exception of the summer period.

The decision of the Academic Council shall be adopted if it is voted for by the majority of its members present at the meeting, with at least 50 percent of the council members present, unless otherwise provided by legislation of the Russian Federation and the present Charter.

The procedure for the organization of the Academic Council of the University, its meetings and decision-making procedures are determined by the regulations of the Academic Council.

4.20. Scientific Secretary of the University is appointed by rector’s order.

Scientific secretary organizes the training sessions of the Academic Council, monitors the implementation of its decisions and coordinates the interaction of the Academic Council and structural units of the University in accordance with the competencies of the Academic Council.

4.21. Competences of the Academic Council include:

1) decision to convene a Conference of employees and students of the University, and other issues related to its implementation;

2) identifying the University priority areas, including educational and scientific activities;

3) regulatory control of educational activities, including the rules for admission of students, forms of training, frequency and order of progress monitoring and interim evaluation of students, order of transfer, dismissal and reinstatement of students, the order of registration and termination of the relationship between the University and students;

4) review of the University program;

5) adoption of the University educational standards;

6) hearing annual reports of the University’s rector;

7) consideration and adoption of decisions on educational, scientific, financial and economic activities, as well as international cooperation of the University;

8) approval of planned activity for the Academic Council of the University;

9) candidates for consideration to the University award;

10) unless otherwise provided by this Charter, decisions on the establishment and the elimination of the structural divisions of the University, educational and research activities, with the exception of the University campuses; about establishment and liquidation of the University research and other types of organizations and laboratories; departments and other structural divisions, providing practical training for students;

11) unless otherwise provided by this Charter, approval of the provisions on educational and research divisions of departments and other structural units providing practical training for students, created on the basis of other organizations working on the profile of the respective educational programs of the departments engaged in educational activities, created in scientific organizations and other organizations engaged in scientific (research and development), and (or) scientific and technical activities, as well as branches and representative offices;

12) consideration of reports by heads of structural divisions of the University;

13) decision-making on the establishment of the Board of Trustees; approval of its members and changes in the organization of the Board of Trustees, as well as regulatory approval of work schedule for Board of Trustees;

14) decision-making on granting documents of education and qualifications, samples of which are independently established by the University;

15) the contest for positions of scientific and teaching staff;

16) approval of the University employees to be awarded by the state awards of the Russian Federation and honorary titles;

17) the award of the University honorary titles on the basis of regulations approved by the Academic Council;

18) approval of the regulations governing the scholarship provisions for students

19) nomination of undergraduate and postgraduate scholarships of the President of the Russian Federation and Government of the Russian Federation;

20) identifying the annual teaching / learning load;

21) decision-making on other issues within the competence of the Academic Council, in accordance with the legislation of the Russian Federation, the present Charter and local regulations of the University.

4.22. In matters within its competence, the Academic Council shall have the right to adopt local regulations in the manner prescribed by this Charter.

4.23. The procedure of decision-making on matters within the competence of the Academic Council of the University and not regulated by legislation of the Russian Federation and this Charter shall be determined independently by the Academic Council.

4.24. Academic Council may establish specific permanent and temporary commissions within the University activities by defining their functions and membership.

4.25. The sole executive body of the University is the University rector, who carries out the current management of the University.

4.26. Rector of the University is appointed by the Government of the Russian Federation. Upon the appointment of the rector, he signs an employment contract with the founder for the corresponding period. Duties of the University rector cannot be executed on concurrently.

4.27. Rector of the University is in charge of managing education, research, organization and economic activities of the University.

4.28. Rector of the University:

1) carries out the current management of the University, except issues under the competence of the Founder, the University Supervisory Board and other governing bodies of the University;

2) acts on behalf of the University without a power of attorney, represents the University in relations with public authorities, legal entities and individuals;

3) provides an annual report to the Academic Council and submits for revision the University work plan for the next year;

4) provides an annual report on his work at the meetings of the University Supervisory Board;

5) approves regulations on structural units (except for structural departments which are within the competence of the University Academic Council);

6) approves the structure and staff schedule of the University, including the structure and staff schedule in the University campuses;

7) proposes to the Founder and the Supervisory Board recommendations for State orders in core activities implemented through federal grants, as well as a corresponding draft budget proposal;

8) projects State orders to the structural units according with the directions of their activity for the implementation of core activities stipulated in paragraph 2.3 of this Charter, at the expense of federal subsidies, subsidies for other purposes, budget allocation for the implementation of the federal targeted investment programs and grants;

9) establishes the amount and terms of wages payment to employees of the University;

10) defines employment duties and responsibilities of vice rectors and other University officials;

11) in accordance with the labor laws of the Russian Federation accepts work, dismisses employees of the University, enters into employment contracts and exercises other the rights of the employer;

12) decides on the promotion of the University employees and imposes disciplinary action on employees in accordance with the Labor code of the Russian Federation;

13) organizes work of the University structural units;

14) carries out transactions and any other legal actions in the manner prescribed by the legislation of the Russian Federation and the present Charter;

15) approves annual plans of scientific research, experimental research, development and engineering works carried out at the expense of income-generating activities;

16) manages the property and assets of the University in the manner established by the legislation of the Russian Federation;

17) issues powers of attorney;

18) open University bank accounts after the recommendations of the Supervisory Board on the choice of credit institutions;

19) introduces a draft plan of financial and economic activity for consideration of the University Supervisory Board, and approves it after consideration by the Supervisory Board;

20) presents the annual financial statements to the University Supervisory Board for approval;

21) introduces proposals to the University Supervisory Board in accordance with the legislation of the Russian Federation;

22) takes responsibility for implementing the decisions of public authorities and the University Academic Council;

23) approves standards of documents on education and (or) on qualifications in cases stipulated by the legislation of the Russian Federation,;

24) organizes and takes personal responsibility for organizing work conditions at the University for the protection of information, containing official and trade secrets in cases stipulated by the legislation of the Russian Federation;

25) carries out other activities in accordance with Russian legislation, this Charter and the local regulations of the University.

4.29. University rector has a right to delegate certain powers to vice rectors and other employees of the University.

4.30. University rector has a right to bring any matter within his competence for the consideration of the Academic Council and (or) scientific councils of faculties / institutes.

4.31. In matters within his competence, the University Rector issues orders, orders, and also adopts local regulations in the manner prescribed by this Charter.

4.32. The University establishes a Board of Trustees.

The objectives of the Board of Trustees are:

1) to contribute to current and potential tasks of the University;

2) to promote the employment of financial and material resources to ensure activities and development of the University, as well as to monitor the employment of these tools;

3) to promote the improvement of material and technical base of the University;

4) to participate in the development of higher educational programs implemented at the University, to consider employers’ requirements in academic programs;

5) to monitor the implementation of the University development program.

4.33. Board of Trustees:

1) submits proposals to the Rector of the University in order to address current and prospective development objectives of the University;

2) assists in attracting financial and material resources for the University activities and development, aimed at the implementation of perspective initiatives and innovations, new information technologies, promotion of renewed educational programs; and carries out annual monitoring of these funds;

3) contributes to the development of research, experimental development, integration of education and science at the University, cooperation with industrial and scientific organizations;

4) promotes the establishment and development of international scientific, technical and cultural cooperation, including cooperation with Russian and international educational institutions, and inviting foreign teachers and experts to participate in the educational process and research at the University;

5) assists in construction of educational, scientific and socially-oriented facilities, the procurement of equipment and materials necessary for educational process, research and experimental work;

6) submits proposals to the University rector for improvement of technical facilities at the University;

7) contributes to the implementation of social security for University students and employees;

8) promotes the results of scientific, technical, practical socially applied research, and facilitates the needs of the national economy;

9) assists in the development of the University, improving education process, scientific research, the introduction of new information and pedagogical technology with the use of educational and scientific potential of the University;

10) assists in organization of practice periods for the University students;

11) assists in employment of the University graduates;

12) assists in holding fundraising, and other events aimed at social support of students and employees of the University for improving the conditions of their education;

13) exercises other powers established by the regulations of the Board of Trustees.

4.34. The Board of Trustees created a term of office of the rector of the University.

4.35. The Board of Trustees includes representatives of business, financial and academic spheres, employers' associations, NGOs, executive authorities of the Russian Federation, local governments and individuals, including university graduates.

4.36. The composition of the board of trustees is approved by the decision of the Academic Council upon the proposal of the University rector and is announced by rector’s order. The decision to include a new member into the Board of Trustees upon early termination of powers by a member of Board of Trustees is made by the Academic Council upon the rector’s proposal.

4.37. A Member of the Board of Trustees may be subject to early termination in the following cases:

1) at the request of a member of the Board of Trustees;

2) an impossibility to perform duties of a member of the Board of Trustees for one year, including health reasons;

3) when actions contradict with the interests of the University;

4) criminal prosecution;

5) upon the notice from the local government, business, finance or academic circles, employers' associations (for their respective representatives);

6) in case of employment termination (for representatives of executive bodies of subjects of the Russian Federation, local authorities).

4.38. The members of the Board of Trustees carry out their activities publicly.

4.39. Each board member has one vote. Decisions of the Board of Trustees are adopted by a majority vote of members present at the meeting of the Board of Trustees. In case of the vote equality, the chairman has a decisive vote.

4.40. The Board of Trustees is headed by its chairman, elected for a term of office at the first meeting of the Board of Trustees from the members by a simple majority of the total number of votes.

Chairman of the Board of Trustees shall manage the work of the Board of Trustees, convene its meetings and preside over them, organize protocols and appoint a secretary meeting. In the absence of the chairman his duties are executed by deputy chairman of the Board of Trustees.

4.41. Meetings of the Board of Trustees shall be convened by the Chairman of the Board of Trustees on its own initiative, at the request of a member of the Board or the University rector at least once per year. Meeting of the Board is valid if it is attended by no less than half of its members.

Decisions adopted at the meeting of Board of Trustees shall be protocoled. Sphere of the Board activities is approved by the Academic Council. Decisions of the Board of Trustees are of advisory and consultative nature. The University rector can participate at the meeting of the Board of Trustees in his advisory capacity.

4.42. In order to manage and implement research, academic, medical and innovative spheres in the University, a coordinative expertise and advisory body is established - Scientific and Clinical Board (hereinafter - SCB). Its procedures are stipulated by the relevant provisions approved by the University rector.

4.43. International Academic Council is a collegial and consultative body for the period of the Action Plan for KFU’s Program for Enhancing its Competitive Rankingto examine project solutions and actions aimed at improving the University competitiveness to achieve target indicators and other strategic tasks entrusted to the University.

Activities of the International Academic Council are managed by regulations approved by the University rector.

4.44. Directorate of the Program to enhance the University competitiveness is an executive body of the University operating during the period of the Action Plan for timely address of the University issues arising in the course of the Program implementation. The Directorate is headed by the University rector.

The Directorate can form task group from the members of the Directorate on specific issues.

The structure of the Directorate is approved by the rector’s order.

Decisions of the Directorate shall be binding for the structural departments of the University.

Program management has the right to submit to the Supervisory Board University of proposals to amend the charter of the University related to the change University structure, the creation of separate structural units of the University.

The competences of the Directorate include:

1) deciding on amending the list of the University of programs, specialties and areas of training;

2) developing a strategy and long-term development plan of the University;

3) considering, detailing the change and improvement program of activities the competitiveness of the University in recognition of his development plan;

4) initiation of the meetings of the Academic Council, Supervisory Board and Board of Trustees;

5) monitoring the results of effective contracts execution concluded with University employees, and deciding on the results of their review, introduction of proposals on changes and amendments of effective contracts concluded with the University employees;

6) selecting candidates from leading Russian and foreign experts work at the University;

7) deciding on the necessary changes in local regulations University;

8) other issues within the competence of regulative legal acts and this Charter.

The Directorate of the Program over the period of its work shall fulfil the powers of the University Academic Council stipulated by sub-paragraphs 10 and 11 of paragraph 4.21 of this Charter.

4.45. Management of separate areas is carried out by vice rectors. The division of responsibilities between vice rectors, their competencies and responsibilities shall be established by the rector’s order. Orders are communicated to all staff of the University. Vice rectors shall be liable to the rector for designated areas.

Vice rectors shall be hired by the University rector on fixed-term employment contract which may not exceed the period of the rector’s office.

4.46. Advisory and coordinating bodies can be established at the University by the decision of the Academic Council or the University rector in different areas. The procedure of establishing and operating of these bodies shall be determined by the regulations of the Academic Council.

4.47. Faculties, institutes and other educational and research departments, including 20 and more research and teaching staff, except for part-time employees (hereinafter - divisions), shall elect collective bodies, responsible for general management of these faculties, institutes, divisions - academic councils of faculties / institutes or academic councils units of divisions.

If the faculty / institute (division) has less than 20 research & teaching staff, except for part-time employees, the General meeting of research and teaching staff performs the functions of the academic council of that division.

The Academic Council of the Faculty / Institute (division) of the University consists of the Faculty Dean / Director and heads of departments. Other members of the Academic Council of Faculty / Institute (division) are elected by the General meeting of research and teaching staff and students of the Faculty / Institute (division) with participation of rector or his representative by secret voting. The number of elected members of the Academic Council of the Faculty / Institute (division) is established by the General meeting of research and teaching staff and students of the Faculty / Institute (division).

List of candidates for the elective part of the Academic Council of the Faculty / Institute (division) shall be submitted to the General meeting of research and teaching staff and students of the Faculty / Institute (division) by the Academic Council of the University. At the same time, regulations on representation in the Academic Council of the Faculty / Institute (division) are determined by the Academic Council of the Faculty / Institute (division).

Representatives of departments and students of the Faculty / Institute (divisions) of the University shall be considered elected or recalled to/from the Academic Council of the Faculty / Institute (division) if they are voted for more than 50 percent present at the General meeting of the research and teaching staff and students of the Faculty / Institute (division) under condition that no less than two thirds of the general number of members are present at the meeting.

The Chairman of the Academic Council of the Faculty / Institute (division) is the Dean of the Faculty / Director of the Institute (or Head of Department).

The decision on the election of a new member of the Academic Council of the Faculty / Institute (division) is made by the Academic Council of the University. Academic Council of the University may delegate General meeting of research and teaching staff and students of the Faculty / Institute (division) to elect members of the Academic Council of the Faculty / Institute (division).

The procedure of establishment, timeline and competencies of the Academic Council of the Faculty / Institute (division) are determined by the regulations on the Academic Council of the Faculty / Institute (division) approved by the Academic Council of the University.

4.48. Academic Council of the University may delegate its individual competencies to Academic Council of the Faculty / Institute. Decisions of the Academic Council of the Faculty / Institute (division) may be terminated by the Academic Council of the University.

4.49. The Faculty, within the structure of the University, is headed by the Dean, who is elected by the Academic Council of the University by secret voting for a term of up to five (5) years from the pool of most qualified specialists who meet the qualification requirements of the Russian Federation legislation; the Dean is approved by the rector’s order.

The election procedure is stipulated by local University regulation, approved by the rector.

4.50. Director of the Institute, constituting a part of the University, is replaced in accordance with the legislation of the Russian Federation.

4.51. The department is chaired by head of the department, elected by the Academic Council by secret voting for the term of up to five (5) years from the pool of most qualified specialists who meet the qualification requirements of the Russian Federation legislation; the head of department is approved by the rector’s order.

The election procedure is stipulated by local University regulation, approved by the rector.

4.52. Direct management of the campus and representative office is exercised by the director, appointed by the rector’s order from the pool of most qualified specialists who meet the qualification requirements of the Russian Federation legislation.

4.53. Director of the Institute, Dean, Head of Department, Director of the campus and Director of a representative office are personally liable for performance results of their structural unit.

4.54. In order to take into account the opinions of students and teaching staff on the University Management and local regulations, affecting their rights and legitimate interests, the following structure is established at the University at the initiative of students and staff:

1) Student council, which is organized from the representatives of public students’ associations at the University with one representative from each students' association.

Student council is headed by Chairman of the Board, elected from among the members of the Board for the period of 1 year by simple majority of votes. The structure, procedure of establishment, competences and timeline of the Student Council, the procedure for decision making and speech presentation on behalf of the University are determined by the regulations of the Council, approved by the University rector.

2) Professional Union of employees and student operates at the University (hereinafter - trade unions).

The structure, procedure for the establishment of trade unions, their timeline, decision making and other issues related to the activities of trade unions are determined by the regulations of trade unions, in the manner prescribed by law.

**V. Academic, research, technical, innovation and other University activities**

5.1. The University implements the following basic educational programs:

1) academic programs of higher education – Bachelor’s programs, Specialist’s programs, Master’s programs, residence programs, PhD programs;

2) academic programs of secondary vocational education for qualified workers, training programs for middle ranking employees;

3) basic vocational programs, including vocational programs for working professions, office employees, retraining programs for working professions and office employees, advance training programs for working and other employees;

4) basic academic programs including academic programs for primary general education, general education, secondary general education.

5.2. The University provides the following types of additional academic programs:

1) additional academic programs including general academic programs, additional pre-professional programs in arts, physical culture and sports;

2) additional professional programs including advance training and retraining programs.

5.3. The University is entitled to independently develop and approve the educational standards for all levels of higher education. Requirements for the implementation terms and completion results of academic programs of higher education included in these educational standards can’t be below the corresponding requirements of the federal state educational standards.

5.4. The University carries out fundamental, applied and exploratory research as well as experimental development, innovative activities, expert, advisory and analytical services together with research staff training.

5.5. The University sets up innovative infrastructure conducive to commercialization of the intellectual property and development of innovative entrepreneurship.

5.6. The University provides legal protection to the intellectual activity results in accordance with the Russian Federation legislation

5.7. The University carries out international cooperation in the field of education, research and (or) technical, innovative and other activities in accordance with the Russian Federation legislation and international agreements.

**VI. University economic system**

6.1. The University independently carries out its financial and economic activity, addresses issues related to contracts and public contracts, the definition of its obligations and other conditions not contradicting the legislation of the Russian Federation and the present Charter. The University ensures performance of its obligations in accordance with the government assignment, financial and business operations plan within the money resources received by the University from all the University activity funding sources.

6.2. The University property refers to federal ownership. Property secured to the University may be alienated in the prescribed manner only.

The owner of the University property is the Russian Federation.

The Ministry of Education and Science of the Russian Federation carries out functions and powers of the owner of property transferred to the University. The functions are carried out in the manner and within the limits established by federal laws, enactments of the President of the Russian Federation and the Government of the Russian Federation.

6.3. University acquires the right to operational management of property secured to the University by its owner and acquired by the University on other grounds according to the Civil Code of the Russian Federation.

The University is obliged to use the property possessed by it on the basis of the right to operational management in accordance with the objectives of its activity and the property purpose, ensuring its safety and effective use.

Cultural heritage sites (historical and cultural monuments) of peoples of the Russian Federation, cultural values, natural resources (except for land parcels), restricted for use in civil circulation or withdrawn from civil circulation, are secured to the University subject to conditions and in the manner determined by federal laws and other regulatory legal acts of the Russian Federation.

6.4. The University is liable for its obligations to the extent of all property possessed by it on the basis of the right to operational management, except for immovable property and especially valuable movable property secured to the University by this property owner or acquired by the University at the expense of funds allocated by this property owner.

6.5. As for University liabilities associated with harm caused to citizens, in case of insufficiency of University property, on which the recovery can be enforced as per paragraph 6.4 of this Charter, the University property owner incurs subsidiary liability.

6.6. Proposals to secure immovable property to the University and expropriate this property are made by the Founder to a federal executive authority responsible for federal property management.

6.7. In absence of consent of the Founder, approved by the federal executive authority responsible for federal property management, the University is not entitled to dispose of immovable property and especially valuable movable property secured to it by the owner or acquired by the University at the expense of funds allocated to it by the owner for purchase of such property. The University has the right to independently dispose of the rest of property possessed by it on the basis of the right to operational management, unless otherwise stipulated by the legislation of the Russian Federation.

Subject to consent of the Founder, approved by the federal executive authority responsible for federal property management, the University may introduce the property into authorized (pooled) capital of other legal entities or otherwise transfer this property to other legal entities as their founder or sharer (except for cultural heritage sites of peoples of the Russian Federation, articles and documents included in the Museum Fund of the Russian Federation, Archive Fund of the Russian Federation, the national library stock).

6.8. University may be a founder (co-founder) of mass media, including foreign ones, such as scholarly journals, ensuring distribution of accumulated scientific and educational experience of the University’s employees in Russia and on international scale.

6.9. The University property sources are:

1) property constituting federal property, which is secured to the University on the basis of the right to operational management;

2) property acquired by the University at the expense of funds allocated to it by the Founder for acquisition of such property, and (or) proceeds from income-bearing activities;

3) property received by the University on other grounds provided for by the Russian Federation legislation.

6.10. The University activity is financed from:

1) subsidies from the federal budget allocated for performing the government assignment, taking into account costs of maintenance of immovable property and especially valuable movable property, secured to the University on the basis of the right to operational management or acquired by the University at the expense of funds allocated to it by the Founder for acquisition of such property, with tax expenses taken into consideration. The respective property, including land parcels, is recognized as taxable items as regards the aforesaid taxes;

2) subsidies from the federal budget for other purposes envisaged by the legislation of the Russian Federation, as well as from budget investments;

3) proceeds from income-bearing activities of the University;

4) proceeds from use of rights to results of intellectual activity and means of identification, including license contract fees, according to the legislation of the Russian Federation;

5) grants provided by natural and legal persons free of charge;

6) grants in the form of subsidies;

7) funds donated by natural and legal persons for statutory activity;

8) voluntary earmarked asset contributions and donations by legal and natural persons, including foreign ones;

9) proceeds from University property lease;

10) funds received from natural and legal persons in the form of housing fees and public utility charges in University dormitories, hotels and residential houses.

6.11. Immovable property secured to the University or acquired by the University at the expense of funds allocated to it by the Founder for this property acquisition, as well as especially valuable movable property possessed by the University are subject to ring-fenced accounting in the prescribed manner.

6.12. Unless otherwise provided by the federal law, the University is not entitled to make transaction, which can result in alienation of or encumbrance on property secured to the University or property acquired at the expense of funds allocated to it from the federal budget.

6.13. Land parcels allocated to the University according to the procedure established by the legislation of the Russian Federation are assigned to use by it on a permanent basis (in perpetuity).

6.14. The University is entitled to act as a property tenant and landlord in accordance with the legislation of the Russian Federation.

6.15. Subject to notification of the Founder the University is entitled to be a founder (acting, inter alia, in affiliation with other persons) of business entities and economic partnerships, the activity of which is practical application (introduction) of intellectual activity results (computer programs, databases, inventions, utility models, production prototypes, selection inventions, integrated circuit topographies, production secrets (know-how)), exclusive rights to which belong to the University (in affiliation with other persons, inter alia).

The University independently disposes of incomes from disposal of stakes or shares in the equity capital of business entities and contributions to the pooled capital of economic partnerships, a founder of (sharer in) which the University is.

6.16. A major transaction is a transaction connected with cash funds management, debt funds raising, property alienation, as well as with assignment of such assets for use or their pawning, provided that the price of such transaction or value of the property alienated or transferred exceeds ten percent of book value of the University assets determined on the basis of its reported financials as of the last reporting date.

A major transaction is made with the prior approval of the University Supervisory Board. The University Supervisory Board is obliged to consider a proposal of the major transaction made by the head of the University within ten calendar days from receipt of such a proposal by the Chairman of the University Supervisory Board.

A major transaction made in violation of the requirements of this paragraph may be declared invalid based on the claim of the University or its Founder, if it is proved that the other party to the transaction knew or must have known about the absence of approval to the transaction by the University Supervisory Board.

The head of the University shall be liable to the University to the amount of losses inflicted on the University as a result of a major transaction made in violation of the requirements of this paragraph, regardless of whether the transaction was recognized as invalid or not.

6.17. A transaction in which there is interest determined according to criteria established by Article 16 of the Federal Law "On autonomous institutions" can be made by the University with the prior approval of the University Supervisory Board.

The University Supervisory Board is obliged to consider a Rector’s proposal of transaction in which there is interest. Such a proposal must be considered within ten calendar days from its receipt by the Chairman of the Supervisory Board.

The decision on approval of a transaction, in which there is interest, is taken by a majority vote of members of the University Supervisory Board not interested in this transaction.

If persons interested in the transaction make up the majority in the University Supervisory Board, then a decision on approval of a transaction, in which there is interest, is taken by the Founder of the University.

If there is interest in a transaction and such a transaction is made without any prior approval by the University Supervisory Board, then it may be declared invalid based on a claim made by the University or the Founder, provided that the other party to the transaction fails to prove that it did not know and could not know about a conflict of interest in respect of this transaction or absence of an approval to it.

Before the transaction an interested person, determined in accordance with the criteria set in Article 16 of the Federal Law "On autonomous institutions", must notify the Rector and the University Supervisory Board of a transaction being made or proposed to be made, to the best of his knowledge, if he can be recognized as an interested person with respect to this transaction.

An interested person who has violated the obligation provided for by the preceding paragraph of this clause of the Charter, shall be liable to the University to the amount of losses inflicted on the University as a result of a transaction, which there was interest in and which was made without any approval by the University Supervisory Board, regardless of whether the transaction was recognized as invalid or not, unless he proves that he did not know and could not know about the proposed transaction or his interest in it.

The Rector of the University, who is not a person interested in the transaction, in which there is interest, bears the same responsibility, unless he proves that he did not know and could not know about a conflict of interest in respect of this transaction.

If several persons are liable in damages inflicted on the University as a result of a transaction, which there is interest in and which is made in violation of requirements of the federal law, then their liability is considered to be joint and several liability.

6.18. In the manner prescribed by the University Academic Council and in accordance with the labour legislation of the Russian Federation and other regulatory legal acts containing norms of the labour legislation of the Russian Federation, the University independently forms the wages fund for the University employees, determines the employee remuneration system, including the amounts of position salaries, bonuses and compensation surcharges, and specifically payments for work under conditions deviating from standard ones, as well as incentive bonus and surcharge systems, and incentive systems for the University employees.

6.19. The University is entitled to establish and pay special bonuses and remunerations to support creative initiatives complying with the activity profile of the University, as well as to award block grants to foreign nationals for research works complying with the University missions at the expanse of proceeds from income-bearing activities.

6.20. The University is entitled to the following according to the established procedure:

1) notify structural units of the government assignment relating to their activity areas and core activities provided for by Clause 2.3. of this Charter, which is carried out at the expense of subsidies from the federal budget allocated for the government assignment;

2) perform functions of a customer when purchasing goods, works and services for University needs;

3) act as a customer when doing capital construction, reconstruction and technical upgrading of construction sites and facilities referred to federal ownership;

4) make major transactions and transactions in which there is interest, in accordance with the legislation of the Russian Federation, local regulations of the University, and the present Charter;

5) carry out overhaul and routine repairs of buildings and facilities under operational management by the University;

6) organise leisure of students and employees of the University (theatrical, entertainment, sporting and mass cultural events connected with the student education process) at the expense of proceeds from income-bearing activities;

7) ensure work execution against contracts concluded with legal and (or) natural persons (including foreign ones);

8) exercise other rights provided for by the legislation of the Russian Federation.

6.21. The University independently disposes of its proceeds from income-bearing activities and uses them in compliance with the Russian Federation legislation to achieve objectives for which it is founded, according to the duly approved financial and business operations plan.

6.23. Tuition fees for higher education programs and secondary vocational education programs, major vocational education programs, additional education programs, as well as fees for supplementary educational services provided by the University, are approved by the Rector of the University based on a decision of the University Academic Council.

6.24. The University maintains its accounting records in compliance with the Federal Law "On Business Accounting" and other regulatory legal acts adopted in the field of business accounting, presents its statistical and accounting (financial) statements to the Founder according to the procedure established by the legislation of the Russian Federation.

6.25. According to the legislation of the Russian Federation officials of the University assume administrative liability for major infringement of rules for maintaining accounting records and accounting (financial) statements, as well as for major disregard of accounting document retention procedure and period.

External control over abidance by the legislation of the Russian Federation in the field of financial discipline at the University is exercised by competent public authorities.

6.26. Internal control over the use of funds is exercised by the University according to the procedure established by the legislation of the Russian Federation.

6.27. Every year the University publishes reports about its activities and use of the property secured to it in mass media specified by the Founder.

A decision on audit of annual financial statements of the University and appointment of an audit organization, which is compulsory for the Rector of the University, is taken by the University Supervisory Board.

**VII. Employees of the University**

7.1. The University provides the following positions to:

teaching and research staff referring to research and teaching staff (teaching staff refers to the faculty members);

engineering, administrative, production, academic and auxiliary, medical and other staff.

7.2. Teaching and research staff have rights and responsibilities in accordance with the Russian Federation legislation on education and science, state scientific and technical policy.

7.3. The University staff occupying positions mentioned in the third paragraph of Article 7.1 hereof is entitled to:

1) get work due to the employment contract;

2) receive full payment of wages in timely manner according to employee’s qualification, work complexity, quantity and quality of the work performed;

3) protection of their labor rights, freedoms and legitimate interests by all means not prohibited by law;

4) other rights in accordance with the Russian Federation legislation, this Charter, internal regulations, job descriptions and other local regulations of the University, as well as the employment contracts;

They are obliged to:

1) faithfully execute duties assigned by the employment contracts;

2) comply with the internal regulations of the University;

3) comply with the labor discipline;

4) perform other duties in accordance with the Russian Federation legislation, the Charter, internal regulations, job descriptions and other local normative acts of the University, as well as employment contracts.

7.4. The University employees receive moral and material encouragement for their achievements in educational, methodic, scientific, social and other work stipulated by this Charter.

**VIII. Types of local regulations of the University**

8.1. The University adopts local regulations containing norms governing academic relations and other activities carried out by the University within its competence in accordance with the Russian Federation legislation.

Local regulations may not contradict the legislation of the Russian Federation.

8.2. The University is governed by such local regulations as orders, decrees, protocol decisions, provisions, rules, regulations, instructions and other documents.

8.3. Local regulations are accepted by the Academic Council, rector and other University agencies in accordance with their competence set herein.

8.4. Local regulations affecting the rights of students and employees are accepted with the consideration of the Student council opinion, in the manner and cases stipulated by the labor legislation - the trade unions.

8.5. In the case of adopting a local regulation affecting the rights of the University students, a University management board before making a decision on the adoption of this local regulation forwards its draft to the Student council.

8.6. The Student Council sends its reasoned opinion on the draft in writing to the corresponding collegial board or rector of the University no later than five academic days from the date of receipt of the mentioned draft said.

8.7. If the Student council agreed on the draft or a reasoned opinion wasn’t sent within the period specified in paragraph 8.6 hereof, the relevant University management board adopts a local act.

8.8. If the reasoned opinion of the Student council doesn’t express agreement with the draft or contains proposals to improve it, the relevant authority of the University has the right either to fully or partially agree with the opinion and introduce amendments to the draft or disagree with this opinion and adopt local regulation in the original version.

8.9. The norms of local regulations that deteriorate the state of students or employees in comparison to ones established by the legislation on education and labor legislation or accepted with the violation of the established order aren’t applied and are subject to the cancellation by rector of the University.

**IX. The procedure for reorganization and liquidation of the University**

9.1. The University is reorganized or liquidated in the manner prescribed by the civil legislation taking into account the peculiarities stipulated by the legislation on education.

9.2. Real estate of the University that remains after sustaining claims of lenders, and the real estate on which collateral for the University obligations can’t be collected under the federal law, is handed over to the owner of the property by the liquidation commission in the established order.

Movable property of the University that remains after sustaining claims of lenders, and the movable property on which collateral for the University obligations can’t be collected under the federal law, is handed over to the owner of the property by the liquidation commission in the established order.

9.3. In the case of the University reorganization all the documents generated in the course of its activities, including documents concerning its employees are handed over to its legal successor, and in the case of elimination - for archival storage in accordance with the law.

9.4. The liquidation is considered completed, and the University is considered ceased to exist upon making the corresponding entry in the Unified State Register of Legal Entities.

9.5. After the University liquidation, its property upon sustaining lenders’ claims is assigned to the needs of education development.